

WAIRARAPA LIBRARY SERVICE HOUSEBOUND POLICY

Purpose

The Wairarapa Library Service will set in place best practices for the delivery of housebound services. This policy provides guidelines for a minimum level of services that will be equitably offered across the Wairarapa Library Service.

Introduction

The housebound service will be provided by the Wairarapa Library Service to those borrowers in the southern Wairarapa who cannot easily visit their local library.

- **Who are confined to their home as a result of ill-health or physical, visual or age disability.**
- **Who are resident of a private rest home or hospital.**

Housebound Services

- **The Wairarapa Library Service will make available a range of material, including books, magazines, large print and audio books, that will enrich and support the needs of the elderly, handicapped and medically unfit.**
- **Out-visits to resthomes will be made where staffing allows to outline and assess the types of services available/required.**
- **Care will be given to selecting material for each borrowers needs.**
- **Issues will be provided for a period of three weeks under permanent housebound status and all rental and overdue charges will be waived.**
- **Deliveries will be made by library staff or with the help of volunteers.**
- **Rural post delivery will be made available if appropriate.**